

RECORD OF PROCEEDINGS

Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting Organizational Meeting, January 6, 2020

The meeting was called to order at 6:15 p.m. in the Community Room by President Pro-Tempore Melissa Burtch.

Swearing in of new board members:

Mr. Talan Bates
Mrs. Kristin Hamrick
Mrs. Tara Patterson

1. Members present were Talan Bates, Melissa Burtch, Kristin Hamrick, Tom Lyons and Tara Patterson.
2. Nonmembers present were Anita Morton, Teri Samples, Brian Woods, Brian Fortkamp, Treas. Debra Pierce and Supt. Jeanne Osterfeld.

Nomination(s) and Election of Board President for 2020.

Nomination: Melissa Burtch by Tom Lyons

3. RESOLUTION NO. 2001001
Being there are no other nominations, Melissa Burtch closed the nominations. That Melissa Burtch be elected President of the Board of Education for 2020.
Vote: Bates, yes; Burtch, abstain; Hamrick, yes; Lyons, yes; Patterson, yes. The motion carried 4-0 with 1 abstention.

MRS. MELISSA BURTCH ASSUMED DUTIES AS PRESIDENT AT THIS TIME.

Nomination(s) and Election of Board Vice-President for 2020.

Nomination: Tom Lyons by Tal Bates

4. RESOLUTION NO. 2001002
Being there are no other nominations, the Board President closed the nominations. That Tom Lyons be elected Vice President of the Board of Education for 2020.
Vote: Bates, yes; Burtch, yes; Hamrick, yes; Lyons, abstain; Patterson, yes. The motion carried 4-0 with 1 abstention.
5. Appointment of Committees and Liaison Representatives for 2020.

AUDIT/FINANCE:	Melissa Burtch/Kristin Hamrick
BUILDINGS/GROUNDS:	Tal Bates/Tom Lyons
TRANSPORTATION:	Tal Bates/Tom Lyons
FOOD SERVICE:	Kristin Hamrick/Tara Patterson
POLICY:	Tom Lyons/Tara Patterson
PERSONNEL:	Melissa Burtch/Tara Patterson
O.S.B.A/LEGISLATIVE:	Melissa Burtch/Tara Patterson
ATHLETIC:	Tal Bates/Tom Lyons

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STUDENT ACHIEVEMENT/

CURRICULUM: Melissa Burtch/Kristin Hamrick

PUBLIC RELATIONS: Tal Bates/Kristin Hamrick

NEGOTIATIONS: Melissa Burtch/Tom Lyons

6. RESOLUTION NO. 2001003

Moved by Lyons and seconded by Bates the regular board meetings of the Parkway Local Board of Education for 2020 be held on the second Tuesday of each month in the community room with a starting time of 6:30 p.m.

Vote: Bates, yes; Burtch, yes; Hamrick, yes; Lyons, yes; Patterson, yes. The motion carried 5-0.

7. RESOLUTION NO. 2001004

Moved by Lyons and seconded by Patterson the following yearly procedures be approved:

- A. That the Treasurer be authorized to pay all bills as presented provided there are sufficient funds and purchase orders have properly been issued. A monthly report shall be presented to the Board of Education.
- B. That the Superintendent be named Purchasing Agent.
- C. That the Administration be authorized to apply for and the Elementary Principal serve as coordinator of Federal and State Programs as deemed necessary.
- D. That the Treasurer be authorized to request advance tax money from the County Auditors as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month or at maturity.
- F. That the Treasurer be bonded in the amount of \$20,000 for faithful performance bonds--
--Reference 5755.412 O.R.C.
- G. That the Superintendent, Treasurer, and Board President be named as the District's Record Commission.
- H. That the Treasurer be appointed as the authorized financial agent for all transactions involving, but not limited to, depository banks, Star Ohio, and any other financial institution as approved by the Ohio Revised Code.
- I. That the Superintendent be authorized to approve professional meeting attendance and expenses for district personnel as deemed appropriate during 2020. Reimbursement will be in accordance with the negotiated agreement for those personnel with teaching contracts.
- J. That the Treasurer be authorized to make necessary advances to various funds with a list of such advances to be presented as a part of the Treasurer's regular monthly report.
- K. That the Treasurer be authorized to make Appropriation and Certificate of Estimated Resources Amendments as necessary throughout the year.
- L. That the rate of pay for the Board be set at the maximum as allowed by law per meeting with a maximum of thirteen paid meetings for the year.
- M. That the Middle School Principal be named approving officer for The Klein Trust with the Treasurer certifying expenses and balances to the Van Wert County Foundation.
- N. That the Superintendent be authorized to serve as district representative to acquire Federal Surplus Property from the State of Ohio Agency for Surplus Property.

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- O. That the Board approve legal services through Scott Scriven LLP and Peck, Shaffer and Williams for calendar year 2020.
- P. That the board appoint the Superintendent or Designee for public records law training.
- Q. That the Board President be appointed Treasurer Pro-Tem in the absence of the Treasurer.

Vote: Bates, yes; Burtch, yes; Hamrick, yes; Lyons, yes; Patterson, yes. The motion carried 5-0.

8. RESOLUTION NO. 2001005

Moved by Bates and seconded by Lyons the Board service fund of \$3,000 be established for the Parkway Local Board of Education.

Vote: Bates, yes; Burtch, yes; Hamrick, yes; Lyons, yes; Patterson, yes. The motion carried 5-0.

9. RESOLUTION NO. 2001006

Moved by Lyons and seconded by Hamrick the meeting be adjourned.

Vote: Bates, yes; Burtch, yes; Hamrick, yes; Lyons, yes; Patterson, yes. The motion carried 5-0.

Time: 6:24 p.m.

SIGNED _____

ATTEST _____